

# Application Cover Sheet for a Grant

For applicants to complete

***Please attach this form to your Grant Application***

Date of Application

Name of Applicant

Organisation (if applicable)

Role/Position (if applicable)

Email Address

Contact Phone Number

In 200 words or less, please give us a summary of your grant application

For Sponsor Stores to complete

***Sponsor Stores will submit your application directly to the Trust***

Sponsor Store

Name of Sponsor

Reasons for Supporting

## Information to include in your application

- personal details of the person(s) grant is being requested for
- as much information about the request as you can
- the reasons for the request
- some history of the beneficiary
- the value of the grant required
- when it is required
- what this grant will achieve for the applicant and how will it benefit the applicant
- what is the total cost of the project
- whether you are applying to other organisations for support
- are there any funds on hand already raised for this project
- what previous fundraising has been made
- does the project have a specific timetable
- how do you intend to measure the success of this grant