

# Information for applicants

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## About us

At Foodstuffs South Island we have a clear purpose: Together, we feed the South Island and create successful communities.

The Foodstuffs South Island Community Trust is one of the ways we fulfil this purpose, and live up to our promise to be Here for New Zealand by:

- supporting every New Zealander with access to healthy and affordable food;
- providing our communities with opportunities for meaningful work;
- supporting the success of our local communities; and
- operating consciously and responsibly as sustainability leaders in our industry.

## Our giving principles

These giving principles act as our guidelines for assessing all funding grant requests.

### **The Community Trust focuses on funding:**

- Projects that will have a meaningful community benefit, particularly those that will increase community access to food or reduce hardship for groups and individuals in a community.
- Individuals who need support funding medical, educational, or living costs due to hardship or adversity.
- Emergency relief for community organisations or individuals.

### **The Trust will generally not provide funding for:**

- Requests for smaller donations.
- Commercial or for-profit organisations, and professional or elite sports and arts activities.
- Projects that do not have a community benefit, or where the benefit is outside of the South Island.
- Requests for funding wages and travel.
- General fundraising activities, and initiatives that have already been completed.

## How to apply

1. The Community Trust has clear guidelines for how we assess and approve grants and requests for funding. Before you consider applying, please read our giving principles to make sure your grant request is aligned with our guidelines.

2. All applications for funding require full support from one of our Sponsors. Once you've confirmed that your application is aligned with our giving principles, chat to one of our Sponsors in person and tell them in as much detail as possible about you or your organisation, and your grant request.

For an up-to-date list of our Sponsors and Supporters, please [click here](#).

3. Once the Sponsor has confirmed their support they will submit your application to the Community Trust.
4. Please note that our Trustees may require additional information on your application, and we will advise you whether we need you to provide this in writing, over the phone or in a virtual or in-person meeting.
5. We'll advise you of your application outcome in writing. Please note that these outcomes are final.
6. If your application is successful, the Trust will pay for the requirement directly rather than provide cash to the applicant. We'll also advise you on the period that your grant is valid for.

### **Helpful information**

Here are some additional things to consider when making your application.

- Please include information about the value of the grant requested, when it is required, the total cost of the project and whether you are applying to other organisations for support. It is also useful to know if any fundraising has taken place to date and the value of this.
- When assessing requests, our trustees consider whether the outcomes from the grant are measurable, and whether the grant will help achieve the project target. It may be helpful for your application if you provide details on how you intend to measure the success of your grant.
- The trustees do not write and tell you we have received your application.
- When you apply to the Trust for a grant, you agree to give us permission to publicise our contribution to your project if your application is successful. This may include photographing the presentation of the grant to the recipient. All personal or private information will be kept strictly confidential, unless explicit permission is given in writing.
- All Sponsors and Supporters of the Trust will be advised of each grant round and the closing date.
- Emergency requests can be considered at any time. Please contact the Trust - [community.trust@foodstuffs-si.co.nz](mailto:community.trust@foodstuffs-si.co.nz)